



**small business  
development**

Department:  
Small Business Development  
REPUBLIC OF SOUTH AFRICA

## **A CALL OUT TO EXISTING SOUTH AFRICAN OWNED, REGISTERED AND TAX COMPLIANT SMMEs TO SUBMIT PROPOSALS IN THE FOLLOWING CATEGORIES**

<b>Request for proposals from Small Businesses:</b>	SMME Hygiene, medical products manufactured and critical services
<b>Request For Proposal No</b>	<b>DSBD/COVID-19: 26/2019-2020</b>
<b>Closing date and time:</b>	Call for Proposals is open from 25 March 2020 and closes on 30 April 2020. <b>Applications will be assessed as soon as the DSBD receives them.</b>
<b>Proposals to be Submitted on line:</b>	1. Register Business on <a href="http://www.smimesa.gov.za">www.smimesa.gov.za</a> 2. Submit the <a href="mailto:Medicalsuppliers@dsbd.gov.za">Medicalsuppliers@dsbd.gov.za</a>
<b>Request Proposal Advertised at</b>	1. <a href="http://www.dsbd.gov.za">www.dsbd.gov.za</a> 2. <a href="http://www.sefa.org.za">www.sefa.org.za</a> 3. <a href="http://www.seda.org.za">www.seda.org.za</a> 4. <a href="http://www.gcis.gov.za">www.gcis.gov.za</a> 5. <a href="http://www.mybindu.org.za">www.mybindu.org.za</a>

### **1. PROPOSAL INFORMATION**

Please take note of the closing date

### **2. PROPOSAL FORMAT**

- 2.1 Annexure A** must contain this document.
- 2.2 Annexure B** must contain the business proposal specifying products and or services offered.
- 2.3 Annexure C** must contain attachments mandatory proof requirement

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## 1. INTRODUCTION

- 1.1 Following President Cyril Ramaphosa's declaration of Covid-19 pandemic as a National State of Disaster; the Department of Small Business Development (DSBD) has identified SMMEs and Cooperatives as essential Contributing Partners in assisting the Country to combat this national and global pandemic.
- 1.2 Government has prioritised securing essential products and services from all the critical stakeholders nationally in urgently dealing with this imminent threat that the Nation is faced with. DSBD is currently implementing swift interventions to support small businesses that manufacture these critical essential products such as hygiene, medical and food items and related support services businesses.
- 1.3 This is a call out therefore, it is meant to target **ONLY** currently owned South African Small Businesses (as Defined in terms of the National Small Business Act 1997) Nationally that are already manufacturing these products and or are providing the services as outlined in the document.
- 1.4 Your urgent assistance in availing and sending DSBD your Company Information for consideration in participating in producing the necessary goods and services will be highly appreciated.

## 2. OBJECTIVES

- 2.1 The DSBD requires essential services and all the identified products and services for the South African public including state institutions such as hospitals, clinics, schools and other essential places to:
  - 2.1.1 Reduce the risk of transmission of COVID-19;
  - 2.1.2 Protect the health of the public, vulnerable members of society and employees of health Institutions and
  - 2.1.3 Ensure adequate availability of these products to pharmacies, hospitals and related key sectors.

## 3. SCOPE OF WORK

- 3.1 **The products/services are categorised in Table 1 below as follows:**
  - 3.1.1 Manufacturers of Medical Items;
  - 3.1.2 Medical Repair / Refurbishments/ Maintenance Critical Equipment's Suppliers and
  - 3.1.3 Other related Hospital / Clinics services / Critical Makeshift Structures.

Table 1

No	Product Name	Specification	SANS
1	<b>Face Masks Type 1</b> : Single Mask without eyes shield, single use Bacterial filtration efficiency, latex content, classification and type	a) The mask should be made from four layers of fabric and pleated horizontally with three pleats. b) Have four tie backs for fastening to head. c) Fit a wide range of face shapes and sizes to permit easy breathing	DOH Specs
2	<b>Face Mask Type 2 - Particulate filtering half mask:</b> Disposable Particulate filtration respirators used for protection against airborne diseases such as tuberculosis	a) Must cover the chin, mouth and nose; it may/ may not have an exhalation valve b) The particulate filtration respirator must not disintegrate during continuous or intermittent use in a 12 hour work day. c) Parts of the particulate filtration respirator that are more likely to come into contact with the wearer must be hypo-allergenic. d) Filter performance must meet standards relevant to the specific respirator classification. e) The respirator must have an adjustable/self-adjustable head harness which ensures ease of donning or removal of the respirator. f) The particulate filtration respirator shall have a filtration efficiency. g) The particulate filtration respirator shall have the equivalent of an external hydrophobic fabric layer for droplet protection	DOH Specs
3	<b>Apron</b> : Apron, plastic, full body, single use No-noise smooth plastic material	a) Length from neck: not less than 110cm b) Width: not less than 65cm c) Thickness: 25 micron d) Ties length: not less than 50cm e) Ties width: not less than 5cm f) Each Colour: BLUE/ YELLOW/ LIGHT-GREEN/RED	DOH Specs

4	<b>Sleeve type 1: sleeve protector single use.</b> Arm sleeve cover, Surgical disposable low density polythene material, water proof	a) Length: 45cm b) Width: 20cm c) Double open ended d) Elasticized both ends e) Non-sterile f) Each	DOH Specs
5	<b>Sleeve type 2:</b> Sleeve, surgical, re-useable PVC material,	a) Length: 45cm b) Circumference: 40cm c) Double open ended d) Elasticized both sides e) One size fits all f) Each	DOH Specs
6	<b>Gown type 1:</b> Gown, hospital, non-woven polypropylene, short sleeves with belt and neck closure, no collar Medium density and opaque (not able to see through) Single use	a) Colour: Different colours acceptable b) Individually wrapped c) Each Size: Extra large	53795
7	<b>Gown type 2: surgical gown, non-woven polypropylene, sterile, single use</b> <b>Long sleeves with</b> cuffs. Reinforced in chest and forearm areas. Resistant to liquid penetration.	a) Body $\pm 54 \text{ g/m}^2$ , sleeves $\pm 66 \text{ g/m}^2$ b) Resistant to liquid penetration. c) Lint-free, non- flammable d) Sterile/Non-sterile, individually double peel packed. e) Colour: BLUE f) Each Size: Small/MEDIUM/Large/Extra Large  d) Bacterial barrier efficiency,	53795. Compliance Certificate Required

8	<p><b>Gown type 3: surgical gown, non-woven polypropylene, non-sterile, single use (Needs colour identifier that non-sterile)</b></p> <p>Long sleeves with cuffs. Reinforced in chest and forearm areas. Resistant to liquid penetration.</p>	<p>a) Body <math>\pm 54 \text{ g/m}^2</math>, sleeves <math>\pm 66 \text{ g/m}^2</math>  b) Lint-free, non- flammable  c) Bacterial barrier efficiency  d) Non-sterile (surgically clean),  e) individually single peel packed.  F) Colour: BLUE (SEE HEADING- IDENTIFIER)  g) Each Size: Small/Medium/Large/Extra Large</p>	53795. Compliance Certificate Required
9	<p><b>Thermometer, non-mercury. For single patient use</b></p> <p>Clinical thermometer to measure oral, axillary and rectal temperature in degrees Celsius</p>	<p>a) Self-contained without circuits, moving parts or cover.  b) No re-calibration or special storage requirements  c) Able to withstand exposure to high temperature conditions during storage or transit.  d) Suitable for use in all environments.  e) Unit: EACH</p>	latest edition of ASTM 1299 standard or equivalent Certificate of Compliance Required
10	<p><b>Glove type 1: EXAMINATION, NON-STERILE Singles,</b> ambidextrous. Maximum thickness at center of palm for all sizes shall be 0.5 mm for the smooth area and 0.53 mm for the textured area. Non-sterile. Powder free. Latex free (e.g. Nitrile)</p>	<p>a) Size                      Approximate Minimum Length in mm  i) Small                      (<math>\pm 5\frac{1}{2}</math> - 6) 220 mm  ii) Medium                      (<math>\pm 6\frac{1}{2}</math> - <math>7\frac{1}{2}</math>) 230 mm  iii) Large                      (<math>\pm 8</math> - 9) 240 mm  iv) Extra-large                      (<math>\pm 9</math> - 10) 250mm</p> <p>b) Packed in box dispensers with maximum of 100 gloves per box  c) Immediate packaging shall be marked "nitrile gloves"  d) Glove should not be rigid and should be elastic enough when donned.</p>	None

11	<b>Glove type 2: EXAMINATION ,NONE STERILE</b> gloves made primarily from nitrile rubber latex, polychloroprene rubber latex, styrene-butadiene rubber solution, styrene-butadiene rubber emulsion or thermoplastic-elastomer solution), Single Use , Powder free, Ambidextrous	a) Size                      Approximate Minimum Length in mm i) Small                      (± 5½ - 6) 220 mm ii) Medium                      (± 6½ - 7½) 230 mm iii) Large                      (± 8 - 9) 240 mm iv) Extra-large                      (±9 - 10) 250mm b) 50 pairs of gloves c) Box of 100	11193-1
12	<b>Glove type 3: GLOVE, EXAMINATION, STERILE</b> gloves made primarily from nitrile rubber latex, polychloroprene rubber latex, styrene-butadiene rubber solution, styrene-butadiene rubber emulsion or thermoplastic-elastomer solution. Single use, Powder <b>free</b>	a) Size                      Approximate Minimum Length in mm i) Small                      (± 5½ - 6) 220 mm ii) Medium                      (± 6½ - 7½) 230 mm iii) Large                      (± 8 - 9) 240 mm iv) Extra-large                      (±9 - 10) 250mm b) 50 pairs of gloves c) Box of 100	11193-1

13	<p><b>Surgical Gloves type 1: SURGICAL, STERILE</b></p> <p><b>SURGICAL</b> Maximum thickness at approximate centre of palm for all sizes shall be 0.10 mm for the smooth area and 0.13 mm for the textured area. Sterile. Powder free. Latex free. The cuff may be beaded or reinforced for strength and easy donning.</p>	<p>a) Paired gloves shall be packaged in sequential, two-layered packaging with a maximum of 50 pairs per box.</p> <p>b) Inner package shall be clearly marked with the size and the designation "left" or "L" or "right" or "R" on the package.</p> <p>c) Total Protein (Modified Lowry) to be not more than 28 micrograms per gram/glove</p> <p>d) Specification</p> <table> <tr> <th colspan="4">Approximate in mm</th></tr> <tr> <th>Size</th><th>Width</th><th>Length</th><th>Tolerance of width</th></tr> <tr> <td>i) 5½</td><td>71</td><td></td><td>250 ±5</td></tr> <tr> <td>ii) 6</td><td>77</td><td></td><td>260 ±5</td></tr> <tr> <td>iii) 6½</td><td>83</td><td></td><td>260 ±5</td></tr> <tr> <td>iv) 7</td><td>89</td><td></td><td>270 ±5</td></tr> <tr> <td>v) 7½</td><td>95</td><td></td><td>270 ±5</td></tr> <tr> <td>vi) 8</td><td>102</td><td></td><td>270 ±6</td></tr> <tr> <td>vii) 8½</td><td>108</td><td></td><td>280 ±6</td></tr> <tr> <td>viii) 9</td><td>114</td><td></td><td>290 ±6</td></tr> </table>	Approximate in mm				Size	Width	Length	Tolerance of width	i) 5½	71		250 ±5	ii) 6	77		260 ±5	iii) 6½	83		260 ±5	iv) 7	89		270 ±5	v) 7½	95		270 ±5	vi) 8	102		270 ±6	vii) 8½	108		280 ±6	viii) 9	114		290 ±6	DOH Specs
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14	<p><b>Surgical Gloves type 2: SURGICAL, STERILE</b></p> <p><b>SURGICAL</b> gloves made primarily from nitrile rubber latex, polychloroprene rubber latex, styrene-butadiene rubber solution, styrene-butadiene rubber emulsion or thermoplastic-elastomer solution). Single use, Powder free, One pair (1 left + 1 right) of gloves are folded &amp; packed in a paper wallet</p>	<p>a) The paper wallet is packed in a plastic pouch which is sealed from all sides.</p> <p>b) Inner package shall be clearly marked with the size and the designation "left" or "L" or "right" or "R" on the package.</p> <p>c) Easy donning.</p> <p>d) 50 pairs of gloves.</p> <p>e) Box of 100</p> <p>f) Sizes 6 ; 6.5.; 7; 7.5; 8; 8.5; 9</p>	latest SANS 68																																								
15	Hand Sanitizers (60 to 70% alcohol )	As per the specified acceptable chemical compositions/ mixtures in line with Department of Health (DOH) minimum prescribed requirements	DOH Specs																																								
16	Bottle (Hand) disinfectants	As per the specified acceptable chemical compositions/ mixtures in line with Department of Health (DOH) minimum prescribed requirements	DOH Specs																																								



17	Alcohol Based wipes	As per the specified acceptable chemical compositions/ mixtures in line with Department of Health (DOH) minimum prescribed requirements	DOH Specs
18	PCR Test Kits	NEMISA and DOH Accredited and Certified Products	DOH Specs
19	Steel beds for hospitals	SABS Approved Standards and Demonstrated Experience of Supplying these Equipment's	521
20	Specialised Hospital/Clinics Maintenance Engineering Technical Services	Ventilators, ICU, Plumbing /Electrical and Lighting/ Gas and critical related hospital / clinic maintenance experience	Engineering and Maintenance Certifications
21	Hospital Line & Clothing	As per the specified acceptable chemical compositions/ mixtures in line with Depart of Health (DOH) minimum prescribed requirements. Experience in Supplying the items	DOH Specs

### 3. REQUIREMENTS

- 3.1 CIPC Incorporation documentation
- 3.2 Company Statutory Documents – Relevant Accreditations Certificates, CSD Report
- 3.3 FICA documents – Proof of Business Address, Lease Agreement or Proof of Ownership
- 3.4 ID Copies of Directors
- 3.6 6 months Bank Statements
- 3.7 Latest Annual Financial Statements from date of Submission
- 3.8 Business Profile - Clearly stating the products and or services including track record
- 3.9 Production Facility Output and Capacity – Production Plan 12 Months. Breakdown of no of Employees, Equipment's/ Machinery and related Capacity.

**NB Historical performance of the Business in relation to output is critical and important**

**NB:** *DSBD reserves the right to vet all documentation and information that you will be submitting to validated and ensure that company experience is relevant and as well as the ability to supply or perform.*

### 4. THE DSBD OBLIGATIONS

- 4.1 The DSBD Project Manager will serve as the contact person on all matters relating to the project;
- 4.2 The DSBD Project Manager will review, evaluate and approve the services provided by the Supplier
- 4.3 The DSBD will supply all reasonable, relevant, available data and information required and requested by the Supplier for the proper execution of the services and such assistance as shall reasonably be required by Supplier in carrying out their duties under this contract.

### 5. SUPPLIER'S OBLIGATION

- 5.1 The Supplier undertakes to act as an independent contractor in respect of the work;
- 5.2 To work closely with the Project Manager responsible for the project in the DSBD;
- 5.3 The Supplier must exercise all reasonable skill, care and diligence in the execution of the work and shall carry out their obligation in accordance with professional standards;
- 5.4 The Supplier must in all professional matters act as a faithful advisor to the DSBD as well as respecting the laws and customs of any country and provinces in which any business in relation to the project is conducted;
- 5.5 All information availed to the Supplier in the course of the project must be deemed confidential and will remain the property of the DSBD;
- 5.6 The Supplier must plan and provide for all possible risks that may affect the delivery of the project on time and indicate what mechanisms are in place to manage such risks.